

STATE EMPLOYEES CHARITABLE GIVING CAMPAIGN

ADVISORY COUNCIL MEETING

Wednesday July 18, 2012 3:30PM

555 Fuller

1. Greeting/Call to Order.
2. Review minutes from June 20, 2012 meeting.
3. Review meeting agenda and advisory committee members' schedules for the upcoming meetings.
4. Fiscal Agent Report - Tim - Budget Committee
5. Program Contractor's Report – Beki
6. Chairman's Report – Jack –
7. D of A Liaison's Report – Helen
8. Public Comment – members of the public
9. Other Business/Adjourn

**STATE EMPLOYEES' CHARITABLE GIVING CAMPAIGN
ADVISORY COUNCIL MEETING
WEDNESDAY, JUNE 20, 2012
555 FULLER, 3:30 P.M.**

1. **Greeting/Call to Order.** Chairman Jack Lynch called the meeting to order at 3:30 p.m. Members present: Jack Lynch, Mary Wright, Matt Dale, Kirsten Wrzesinski, Marcia Armstrong, Dave Paton and Bill Crane. Member excused: Kathy Miller. Staff Excused: Helen Betts. Contractors present: Tim McCauley and Beki Brandborg.
2. **Review Minutes from May 16, 2012, Minutes.** After discussion, Dale moved, seconded by Brandborg, to approve the minutes. The motion passed.
3. **Review Meeting Agenda and Advisory Committee Members' Schedules.** The next meetings are July 18, August 15, September 19 and October 17.
4. **Fiscal Agent's Report.** McCauley distributed copies of the 2012-2013 financial reports. After discussion, Wright moved, seconded by Crane, to accept the reports. McCauley also discussed the 2011-2012 financial reports. He noted that payroll reduction receipts protect Campaign data. Paton is still working on it.
5. **Program Contractor's Report.** Brandborg reported that she is working on sponsorships and prizes, and that it is going well. She is contacting chain stores for prizes that will benefit employees statewide. Brandborg has obtained a \$1000 sponsorship for the non-profit fair and is working on more. She also raised the fee for participation in the fair. Starbucks will provide coffee for the event. Some assignments for contacting potential prize donors were made.
6. **Chairman's Report.** Lynch reported that we need a new Advisory Council member, preferably from the Department of Corrections. Dale suggested Sally Hilander. Lynch will contact her.
7. **D of A Liaison Report.** Betts provided a written report stating that 445 non-profits have been accepted, 19 fewer than last year, and that acceptance letters are ready to mail. She also reported that 5 organizations affiliated with Independent Charities of America were not accepted this year for various reasons. Wright noted that all the organizations, as well as ICA, had weeks of actual notice of the defects and had not cured them.
8. **Public Comment.** There was no public comment.
9. **Other Business/Adjourn.** There was no other business. Lynch adjourned the meeting at 4:10 p.m.